

# A2000ERP ~ INVENTORY

## How to do Stock Take?

### Inventory - Operations - Stock Count

Stock Counting

Date: 29/01/2013 Ref No./Doc No. Warehouse: WH1 REFRESH

Group	Code	Product Description	UOM	Ledger Qty	Counted
CD	CST_2055	Coldstream 2006 Chardonnay Special 75cl	PCS	50.00	0.00
CS	PEN_1065	Penfolds 2003 Cabernet Savignon 75cl	PCS	10.00	0.00
ML	CST_2050	Coldstream 2006 Merlot Special 75cl	PCS	50.00	0.00
PN	PEN_1015	Penfolds 2009 Pinot Noir 750m	PCS	40.00	0.00

View: ☒ ALL ☐ Only Re-Count 1 ☐ Only Re-Count 2 ☐ Suppress Ledger Qty

Print Stock Count Worksheet  Print Final Stock Variance Report

Print Stock Re-Count #1 Sheet  Post This Stock Count to Stock-Take Module

Print Stock Re-Count #2 Sheet

Enter date, your reference No/Doc No, select Warehouse. The software will display all products. Click 'PREVIEW' button next to Print Stock Count Worksheet, see below.

JAMES WILSON CO PTE LTD

Stock Count Sheet

WH: WH1

Stock Count REF :

Date : 29/01/2013

Product Code	Product	UOM	1st Count	Team # / Initial
Product Brand				
Coldstream				
CST_2050	Coldstream 2006 Merlot Special 75cl	PCS		
CST_2055	Coldstream 2006 Chardonnay Special 75cl	PCS		
Penfolds				
PEN_1015	Penfolds 2009 Pinot Noir 750m	PCS		
PEN_1065	Penfolds 2003 Cabernet Savignon 75cl	PCS		

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Do the actual stock count and fill in the quantities for each product.

Stock Counting

Stock Counting

Date 29/01/2013 Ref No./Doc No. 20191226 Warehouse WH1 REFRESH

Group	Code	Product Description	UDM	Ledger Qty	Counted
CS	CST_2055	Coldstream 2006 Chardonnay Special 75cl	PCS	50.00	50.00
CS	PEN_1065	Penfolds 2003 Cabernet Sauvignon 75cl	PCS	10.00	10.00
ML	CST_2050	Coldstream 2006 Merlot Special 75cl	PCS	50.00	50.00
PN	PEN_1015	Penfolds 2009 Pinot Noir 750m	PCS	40.00	40.00

View ☒ ALL ☐ Only Re-Count 1 ☐ Only Re-Count 2 ☐ Suppress Ledger Qty

Print Stock Count Worksheet PREVIEW

Print Stock Re-Count #1 Sheet PREVIEW

Print Stock Re-Count #2 Sheet PREVIEW

Print Final Stock Variance Report PREVIEW

Post This Stock Count to Stock-Take Module CONFIRM

EXIT

Click the 'PREVIEW' button next to Print Final Stock Variance Report, see below.

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Stock Taking Worksheet

Please ensure there are NO NEGATIVE stock balances. Perform a Recalculate Product Cost prior to running this option to get correct average costs. If you do not find the figures or variances acceptable, DO NOT confirm. (\*)- The Avg Cost field is extracted "as-is" from Product Master table.

Type: IS No: 25 Ref No./Doc No.: 20191226 Date: 29/01/2013

PDSU: None NA NA NA Warehouse: WH1 Status: Pending

Remarks:

Detail Attachment

Product	Count Qty	Ledger Qty	In-Rate	Avg Cost	Variance(\$)	Variance (%)
CST_2050 Coldstream 2006 Merlot Special 7	50.00	50.00	0.0000	18.0000	0.00	0.00%
CST_2055 Coldstream 2006 Chardonnay Sp	50.00	50.00	0.0000	22.0000	0.00	0.00%
PEN_1015 Penfolds 2009 Pinot Noir 750m	40.00	40.00	0.0000	20.2512	0.00	0.00%
PEN_1065 Penfolds 2003 Cabernet Sauvignon	10.00	10.00	0.0000	24.2700	0.00	0.00%
Ledger Value					Variance	0.00 0.00%

DELETE PREVIEW CONFIRM EXIT

Click 'CONFIRM' button to complete the stock taking. The software will adjust both the physical stock quantity, stock cost and also the stock ledger. If the Average Cost is 0.00, you should enter an In-Rate amount to ensure the cost will be correct. Print Stock Take report, Stock Ledger Report and stock valuation report.

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